
IN THE MAGISTRATE COURT OF COLUMBIA COUNTY, GEORGIA

Plaintiff

v.

Case No. _____

Defendant

Address

AFFIDAVIT FOR SUMMONS OF DISPOSSESSORY

Personally appeared _____, who upon oath says that he/she is owner, or (attorney, agent or lessee) for the owner of said premises, and the Defendant is in possession as tenant of premises at the above address in COLUMBIA County.

Further Tenant:

- (a) fails to pay the rent which is now past due
- (b) holds the premises over and beyond the term for which they were rented or leased to him or
- (c) _____, and that Plaintiff desired and has demanded possession of the premises and Defendant has filed and refused to deliver said possession.

WHEREFORE, Plaintiff DEMANDS:

- (a) possession of the premises; (b) past due rent of \$ _____; (c) rent accruing up to date of judgment of vacancy at the rate of \$ _____ per _____; (d) _____
- _____

WHEREFORE, Plaintiff makes this affidavit that a warrant and summons may issue against the Tenant as provided by law.

SWORN TO AND SUBSCRIBED BEFORE ME

This _____ day of _____,

Affiant

Clerk/Magistrate, Columbia County, Georgia

SUMMONS TO TENANT

TO THE ABOVE-NAMED TENANT:

YOU ARE HEREBY COMMANDED AND REQUIRED TO APPEAR at the **MAGISTRATE COURT OF COLUMBIA COUNTY, GEORGIA**, 640 Ronald Regan Dr., Evans, Georgia, P.O. Box 777 to answer the within affidavit either orally or in writing on or before _____, _____ between the hours of 8:00 AM and 5:00 PM. You or your attorney may file with the Clerk of said Court, a written answer setting forth any legal of equitable defense or counterclaim which you may have to the Plaintiff's Affidavit, OR you may answer orally.

If you fail to answer by mentioned date, the Court shall issue a writ of possession and a judgment by default against you for all rents due together with costs of court.

Witness the Presiding Judge of said Court.

Clerk/Magistrate, Columbia County, Georgia

This _____ day of _____, _____

THE WITHIN WARRANT IS HEREBY DISMISSED, this _____ day of _____, 20 _____

LANDLORD

STATE OF GEORGIA, COUNTY OF COLUMBIA

WRIT OF POSSESSION

It appearing to the Court that the Defendant _____ was duly served Summons of Dispossession, said case having been called for a hearing and the Defendant failing to appear and failing to answer after being summoned and directed to do so.

IT IS HEREBY ORDERED AND ADJUDGED, that the Lawful Officer of Columbia County remove said Defendant together with his property found thereon from said house and premise and to deliver full and quiet possession of same to the Plaintiff herein.

Dated at _____, Columbia County Georgia, this _____ day of _____, 20 _____

Magistrate

I have this day served the within Affidavit and Summons upon the Tenant

By leaving true copies of the same:

- (A) With the Tenant personally
- (B) By delivering the same to a person sui juris, residing at the premises described in the Landlord's affidavit in Columbia County, Georgia,
To-wit: _____
(name, age, and relationship of person served to defendant)
- (C) After reasonable effort, no such person being found residing at the premises, and no person sui juris being found there, by tacking a copy of said summons and affidavit on the door of the premises, and on the same day of such tacking, enclosing, stamping and mailing by first class mail a copy of said summons and affidavit to the defendant at the last known address.
- (D) By leaving true copies of the same with an agent of the Tenant (corporation or partnership) at the listed address

namely: _____
(name and office or position of the agent)

_____ O'clock _____ M., on the _____ day of _____, _____

DEPUTY MARSHAL

NO. _____

WARRANT TO DISPOSSESS TENANT
MAGISTRATE COURT
OF COLUMBIA COUNTY, GEORGIA

PHONE # _____

VS.

PHONE # _____

I have this day executed the Writ of Possession
_____ by; (A) Removing said Tenant

at _____
or (B) ascertaining that said tenant has vacated from the
premises at _____
I have delivered unto the landlord, his agent, or
representative, full peaceable and quiet possession of the
premises described in the above address.

This _____ day of _____, 20 _____.

Signature of landlord, agent, or representative

Deputy Marshal